



George Bush Presidential Library

1000 George Bush Drive West
College Station, TX 77845
phone: (979) 691-4041
fax: (979) 691-4030
<http://bushlibrary.tamu.edu>
library.bush@nara.gov

Inventory for Systematic Request 2022-0954-S

Records on Office of the First Lady, Chief of Staff, Susan Porter Rose Files

Extent

38 folders

Access

Collection is open to all researchers. Access to Bush Presidential Records, Bush Vice Presidential Records, and Quayle Vice Presidential Records is governed by the Freedom of Information Act (FOIA)(5 USC 552 as amended) and the Presidential Records Act (PRA)(44 USC 22) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

Copyright

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

Provenance

Official records of George Bush's presidency and vice presidency are housed at the George Bush Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processed By

Staff Archivists, October, 2022. Previously restricted materials are added as they are released.

System of Arrangement

Records for this systematic project were found in the following collection area—Bush Presidential Records: Staff and Office Files. Staff and Office Files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area.

Related Collections

Related material may be found in request 2016-0079-F entitled "Records on Selected Susan Porter Rose."

Biographical Note

The Office of the First Lady managed all aspects of the First Lady's official responsibilities. Susan Porter Rose served as Deputy Assistant to the President and Chief of Staff to Mrs. Bush. She oversaw a small staff that, except foreign affairs and policy development, mirrored the president's staff.

The First Lady's staff consisted of a Press Secretary, Appointments and Scheduling Director, Events Coordinator, and Correspondence Director. Under Rose's direction, this staff managed Mrs. Bush's public role as the spouse of the President of the United States.

Scope and Content

The materials in Case Number 2022-0954-S are a systematically processed body of documents responsive to the topic. Researchers should consult the archivist about related materials.

These records consist of cover sheets, tab dividers, papers, press releases, notes, lists, correspondence, schedules, and White House forms. The cover sheets and tab dividers summarized contents of travel binders. The papers mainly described event aspects, details, initiatives, goals, and plans of action. There are also scenesetters, trip schedules and calendar pages reflecting daily activities. Various topics were advertised in the press releases including names of delegates to the World Summit for Children, a Daily Point of Light award winner, and inaugural festivities. Handwritten and typed notes between Mrs. Bush and her staff contained staffer contact information, event invitations and attendees, White House Christmas decorations, and appointments. The lists contained time changes for foreign trips, advance team assignments, suggested gifts for Heads of State and their spouses, suggested attire, White House visitors, and inaugural invitation recipients. Memos and letters detailed foreign travel recommendations, weather forecasts, approved schedule activities, appointments, and inaugural activities. Some schedules are comprised of calendar pages reflecting Mrs. Bush's daily activities. Others describe departure and arrival details, lunches, meetings, overnight accommodations, etc. White House forms supply information regarding personnel actions, residence events, and appointment requests.

It should be noted that a few documents listed here are security classified and have been closed under the restrictions of the Freedom of Information Act.

Bush Presidential Records: Staff and Office Files

First Lady, Office of, Chief of Staff

Rose, Susan Porter, Files

- [Loose]: List of Invitees for Mrs. Bush's Tea and Tour of the White House for the Garden Clubs—April 18, 1991 [OA/ID CF00266]
- [Binder]: The Trip of President Bush to Poland, Hungary, the Paris Economic Summit, and the French Bicentennial, and the Netherlands—July 9–18, 1989, Press [OA/ID CF00266]
- [Binder]: The Trip of the President and Mrs. Bush to New York, New York, World Summit for Children, Sunday—September 30, 1990, SPR's [Susan Porter Rose's] Copy [OA/ID CF00266]
- [Binder]: The Trip of the President and Mrs. Bush to New York, New York, World Summit for Children, Sunday—September 30, 1990, Mrs. Bush's Copy [OA/ID CF00266]
- [Binder]: The Schedule of Mrs. Bush for Travel to Europe and the Middle East—November 16–23, 1990, Susan Porter Rose [1] [OA/ID CF00266]
- [Binder]: The Schedule of Mrs. Bush for Travel to Europe and the Middle East—November 16–23, 1990, Susan Porter Rose [2] [OA/ID CF00266]

[Binder]: The Schedule of Mrs. Bush for Travel to Europe and the Middle East—November 16–23, 1990, Susan Porter Rose [3] [OA/ID CF00266]

[Binder]: The Trip of Mrs. Bush to Mexico—November 26–27, 1990, Susan Porter Rose [OA/ID CF00266]

[Binder]: Visit of the President and Mrs. Bush to Helsinki, Finland, Friday and Saturday—September 7–8, 1990, Mrs. Bush's Copy [OA/ID CF00266]

[Binder]: Mrs. Bush's Visit to Panama and Rio de Janeiro, Brazil [Earth Summit]—June 11–13, 1992 [Mrs. Bush's Copy] [OA/ID CF00266]

The Visit of Mrs. Bush to the Economic Summit, London, England and Greece and Turkey, Sunday, July 14 to Monday, July 22, 1991—Susan Porter Rose's Copy [OA/ID CF00501]

Kennebunkport (1989) [OA/ID CF00501]

Kennebunkport (1990) [OA/ID CF00501]

BB [Barbara Bush] Interviews (WH) 1989 [OA/ID CF00501]

Foreign VIP Requests/Invitations 1989 [OA/ID CF00501]

Ford's Theater [OA/ID CF00501]

Mrs. Bush's Foreign Trip Summaries [OA/ID CF00501]

Christmas File (1989) [OA/ID CF00501]

1989–1990 Mrs. Bush' Hair Appointments/Yves and Nancy Graux File (1989) [OA/ID CF00501]

Mrs. Bush's Staff [1] [OA/ID CF00501]

Mrs. Bush's Staff [2] [OA/ID CF00501]

Foreign Travel—July 9–17, 1989 (BB [Barbara Bush] Info) [OA/ID CF00501]

Inauguration (1989) [1] [OA/ID CF00501]

Inauguration (1989) [2] [OA/ID CF00501]

Dr. Burton Lee [OA/ID CF00501]

[Barbara Bush] Nail Appointments [OA/ID CF00501]

GB/BB [Barbara Bush] Photo Requests (1989) [OA/ID CF00501]

Pre-January 20, 1989 Events File [OA/ID CF00501]

BB [Barbara Bush] Private Appointments (1989) [OA/ID CF00501]

GB/BB [Barbara Bush] Private Events (WH)—1989 [OA/ID CF00501]

Private Out-of-House Events (1989) [OA/ID CF00501]

BB [Barbara Bush] Special Projects/Meetings 1989 [OA/ID CF00501]

Tennis Group [OA/ID CF00501]

GB/BB [Barbara Bush] Theater File (1989) [OA/ID CF00501]

WH Tour Group Memos (1989) [OA/ID CF00501]

[Barbara Bush] Upcoming Travel [CF00501]

Block Calendars, Mrs. Bush January to July [1991]/1989 GB Final Blocks [1] [OA/ID CF00501]

Block Calendars, Mrs. Bush January to July [1991]/1989 GB Final Blocks [2] [OA/ID CF00501]

Mrs. Bush' Block Calendars (A) (1990) [1] [OA/ID CF00501]

Mrs. Bush' Block Calendars (A) (1990) [2] [OA/ID CF00501]

Mrs. Bush's [Block] Calendar (B) [January 1990–August 1991] [1] [OA/ID CF00501]

Mrs. Bush's [Block] Calendar (B) [January 1990–August 1991] [2] [OA/ID CF00501]

Last modified: 12/01/2022