



## George Bush Presidential Library

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### Inventory for Systematic Request 2016-0811-S

## Records on The White House Usher's Office

#### **Extent**

155 folders

#### **Access**

Collection is open to all researchers. Access to Bush Presidential Records, Bush Vice Presidential Records, and Quayle Vice Presidential Records is governed by the Freedom of Information Act (CASE NUMBER)(5 USC 552 as amended) and the Presidential Records Act (PRA)(44 USC 22) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

#### **Copyright**

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

#### **Provenance**

Official records of George Bush's presidency and vice presidency are housed at the George Bush Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

#### **Processed By**

Staff Archivists, May 2016. Previously restricted materials are added as they are released.

#### **System of Arrangement**

Records for this systematic project were found in the following collection area—Bush Presidential Records: Staff and Office Files. Staff and Office Files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area.

Please note that a single asterisk "\*" indicates that the category is entirely processed and open.

### **Scope and Content**

The materials in Case Number 2016-0811-S are a systematically processed body of documents responsive to the topic. Researchers should consult the archivist about related materials.

Case Number 2016-0811-S contains materials from the White House Usher's Office.

The Staff and Office Files contain correspondence, memoranda, and publications maintained by the Usher's Office. Files include forms, memos, schedules, and other correspondence concerning the White House Christmases. Topics include the selection and delivery of the White House Christmas tree, choosing the theme, and decorating the White House. Also included are forms and memos relating to food, beverage, and staffing expenses for events held at the White House. Schedule files contain daily diaries for the Residence. Additional files contain records concerning day to day staffing issues, remodeling and preservation of the White House and tennis courts, and articles on President and Mrs. Bush from US newspapers and magazines.

The following is a list of documents and folders processed in response to Case Number 2016-0811-S.

### **Bush Presidential Records: Staff and Office Files**

Usher's Office, White House

#### Christmas Correspondence Files

- Christmas 1981 [1] [OA/ID 28200]
- Christmas 1981 [2] [OA/ID 28200]
- Christmas 1982 [OA/ID 28200]
- Christmas 1983 [OA/ID 28200]
- Christmas 1989 [1] [OA/ID 28200]
- Christmas 1989 [2] [OA/ID 28200]
- Christmas 1990 [1] [OA/ID 28201]
- Christmas 1990 [2] [OA/ID 28201]
- Christmas 1991 [1] [OA/ID 28201]
- Christmas 1991 [2] [OA/ID 28201]

#### Christmas Events Calendar Files

- Christmas 1981 [OA/ID 28202]
- Christmas 1984 [OA/ID 28202]
- Christmas 1985 [OA/ID 28202]
- Christmas 1987 [OA/ID 28202]
- Christmas 1988 [OA/ID 28202]
- Christmas 1989 [OA/ID 28203]
- Christmas 1990 [1] [OA/ID 28203]
- Christmas 1990 [2] [OA/IS 28203]
- Christmas 1991 [1] [OA/ID 28203]
- Christmas 1991 [2] [OA/ID 28203]
- Christmas 1992 [1] [OA/ID 28204]
- Christmas 1992 [2] [OA/ID 28204]

#### Food and Beverage Expense Files

- December 1988 [OA/ID 28205]
- January 1989 [1] [OA/ID 28205]
- January 1989 [2][1] [OA/ID 28205]

January 1989 [2][2] [OA/ID 28205]  
February 1989 [OA/ID 28205]  
March 1989 [1] [OA/ID 28205]  
March 1989 [2] [OA/ID 28205]  
April 1989 [OA/ID 28205]  
May 1989 [1] [OA/ID 28206]  
May 1989 [2] [OA/ID 28206]  
June 1989 [1] [OA/ID 28206]  
June 1989 [2] [OA/ID 28206]  
July 1989 [OA/ID 28206]  
August 1989 [OA/ID 28206]  
September 1989 [OA/ID 28207]  
October 1989 [OA/ID 28207]  
November 1989 [OA/ID 28207]  
December 1989 [1] [OA/ID 28207]  
December 1989 [2] [OA/ID 28207]

Past Presidents and Gary Walters Files

Apprenticeship Program [OA/ID 28208]  
Camp David 1989 [OA/ID 28208]  
Census 1990 [OA/ID 28208]  
Chairs 84 [OA/ID 28208]  
Christmas 1992 [OA/ID 28208]  
Committee for Preservation [OA/ID 28208]  
Computers [OA/ID 28208]  
Congressional & Diplomatic Corps Barbecue 1990 [OA/ID 28208]  
Drug Testing 1989 [OA/ID 28208]  
East Executive Avenue Reconstruction [OA/ID 28208]  
Loan of Christmas Ornaments [OA/ID 28208]  
National Park Service 1989 [OA/ID 28208]  
Oval Office [OA/ID 28209]  
Parking [1] [OA/ID 28209]  
Parking [2] [OA/ID 28209]  
Personnel Matters [OA/ID 28209]  
Piano (Steinway) [1] [OA/ID 28209]  
Piano (Steinway) [2] [OA/ID 28209]  
President Bush (Father) [1] [OA/ID 28209]  
President Bush (Father) [2] [OA/ID 28209]  
Soviet Visit [OA/ID 28209]  
Staff Memos [OA/ID 28209]  
State Gifts [OA/ID 28210]  
Tennis 89 [OA/ID 28210]  
Tours [1] [OA/ID 28210]  
Tours [2] [OA/ID 28210]  
Travel 1989 [1] [OA/ID 28210]  
Travel 1989 [2] [OA/ID 28210]  
Unemployment [OA/ID 28211]  
White House Anniversary [OA/ID 28211]

Personal Service Vouchers & Statements

Miscellaneous Loose Tickets [OA/ID 28212]  
Pay Period #1-5, 1/1/89-3/11/89 [OA/ID 28212]  
Pay Period #6-9, 3/12/89-5/6/89 [OA/ID 28212]

Pay Period #10–13, 5/7/89–7/1/89 [OA/ID 28212]  
Pay Period #14–18, 7/2/89–9/9/89 [OA/ID 28212]  
Pay Period #19–22, 9/10/89–11/14/89 [OA/ID 28212]  
Pay Period #23–26, 11/5/89–12/30/89 [OA/ID 28213]  
Pay Period #1–5, 12/31/89–3/10/90 [OA/ID 28213]  
Pay Period #6–7, 3/11/90–4/7/90 [OA/ID 28213]  
Pay Period #8–11, 4/8/90–6/2/90 [OA/ID 28213]  
Pay Period #12–13, 6/3/90–6/30/90 [OA/ID 28213]  
Pay Period #14–15, 7/1/90–7/28/90 [OA/ID 28213]  
Pay Period #16–20B, 7/29/90–10/6/90 [OA/ID 28214]  
Pay Period #21–23, 10/7/90–11/17/90 [OA/ID 28214]  
Pay Period #24–26, 11/18/90–12/29/90 [OA/ID 28214]  
Pay Period #1–3, 12/30/90–2/9/91 [OA/ID 28214]  
Pay Period #4–7, 2/10/91–4/6/91 [OA/ID 28214]  
Pay Period #8–9, 4/7/91–5/4/91 [OA/ID 28214]  
Pay Period #10–11, 5/5/91–6/1/91 [OA/ID 28215]  
Pay Period #12–13, 6/2/91–6/29/91 [OA/ID 28215]  
Pay Period #14–18, 6/30/91–9/7/91 [OA/ID 28215]  
Pay Period #19–20, 9/8/91–10/5/91 [OA/ID 28215]  
Pay Period #1, 10/6/91–10/19/91 [OA/ID 28215]  
Pay Period #2–3, 10/20/91–11/16/91 [OA/ID 28215]  
Pay Period #4–6, 11/17/91–12/28/91 [OA/ID 28216]  
Pay Period #7–11, 12/29/91–3/7/92 [OA/ID 28216]  
Pay Period #12–14, 3/8/92–4/18/92 [OA/ID 28216]  
Pay Period #15–18, 4/19/92–6/13/92 [OA/ID 28216]  
Pay Period #19–22, 6/14/92–8/8/92 [OA/ID 28216]  
Pay Period #23–26, 8/9/92–10/3/92 [OA/ID 28216]

#### Schedule Files

January 1989 [OA/ID 28217]  
February 1989 [OA/ID 28217]  
March 1989 [OA/ID 28217]  
April 1989 [OA/ID 28217]  
May 1989 [OA/ID 28217]  
June 1989 [OA/ID 28217]  
July 1989 [OA/ID 28217]  
August 1989 [OA/ID 28217]  
September 1989 [OA/ID 28217]  
October 1989 [OA/ID 28217]  
November 1989 [OA/ID 28217]  
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April 1990 [OA/ID 28218]  
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December 1990 [OA/ID 28218]

January 1991 [OA/ID 28219]  
February 1991 [OA/ID 28219]  
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April 1991 [OA/ID 28219]  
May 1991 [OA/ID 28219]  
June 1991 [OA/ID 28219]  
July 1991 [OA/ID 28219]  
August 1991 [OA/ID 28219]  
September 1991 [OA/ID 28219]  
October 1991 [OA/ID 28219]  
November 1991 [OA/ID 28219]  
December 1991 [OA/ID 28219]  
January 1992 [OA/ID 28220]  
February 1992 [OA/ID 28220]  
March 1992 [OA/ID 28220]  
April 1992 [OA/ID 28220]  
May 1992 [OA/ID 28220]  
June 1992 [OA/ID 28220]  
July 1992 [OA/ID 28220]  
August 1992 [OA/ID 28220]  
September 1992 [OA/ID 28220]  
October 1992 [OA/ID 28220]  
November 1992 [OA/ID 28220]  
December 1992 [OA/ID 28220]  
January 1993 [OA/ID 28220]  
Diary 1989 [1] [OA/ID 28221]  
Diary 1989 [2] [OA/ID 28221]  
Diary 1990 [OA/ID 28221]  
Diary 1991 [OA/ID 28221]  
Diary 1992 [OA/ID 28221]

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