Inventory for FOIA Request 2010-0624-F

Raymond G. H. Seitz,
Ambassador to the Court of St. James

Extent
39 folders

Access
Collection is open to all researchers. Access to Bush Presidential Records, Bush Vice Presidential Records, and Quayle Vice Presidential Records is governed by the Freedom of Information Act (FOIA)(5 USC 552 as amended) and the Presidential Records Act (PRA)(44 USC 22) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

Copyright
Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

Provenance
Official records of George Bush’s presidency and vice presidency and Dan Quayle’s vice presidency are housed at the George Bush Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processed By
Staff Archivists, August 2010. Previously restricted materials are added as they are released.

Scope and Content
The materials in FOIA 2010-0624-F are a selective, not necessarily all inclusive, body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related materials.

FOIA 2010-0624-F contains materials related to Raymond George Hardenbergh Seitz, who was sworn in as Ambassador to the United Kingdom on May 1, 1991. This post was also referred to the Court of St. James. Seitz, a career Foreign Service officer since 1966, served in numerous overseas posts in Canada,
Kenya, the Seychelles, Zaire and London. In addition to the overseas posts, Ambassador Seitz served as
Deputy Executive Secretary and as Senior Deputy Assistant Secretary for Public Affairs at the State
Department in Washington, D.C. He was the Assistant Secretary for European and Canadian Affairs up to
his appointment as Ambassador. Material in this collection consists of copies of photographs, routine
government forms, drafts and letters, memos, a cable, press releases, schedules, fax cover sheets,
forms, questionnaires, reports, a message, and a newspaper clipping.

The George Bush Presidential Alphabetical Files contain copies of several photographs taken during a
photo opportunity for Ambassador Raymond Seitz and his family during a meeting with President and
Mrs. Bush.

The George Bush Presidential WHORM Subject Files contain routine government forms such as a White
House Correspondence Tracking Worksheet and National Security Council Profile Cover Sheets, Action
Data Summary Reports, and routing slips. These forms track and summarize actions taken on
 correspondence sent to and from the White House. There are drafts and letters present between
Ambassador Seitz and President Bush discussing several visitors to London and Prime Minister John
Major's re-election. There is also an exchange between Ambassador Seitz and Susan Porter Rose, Mrs.
Bush's Chief of Staff, regarding a request for a book quote. Several memos are present which primarily
address topics such as personnel announcements for various government postings - including Seitz as
Assistant Secretary of State and Ambassador to Great Britain, a photo opportunity for Ambassador Seitz
and his family with President and Mrs. Bush, and Presidential Determination 90-11 which outlined
Czechoslovakia's eligibility for U.S. Import-Export Bank programs. Seitz sent a cable conveying Queen
Elizabeth's thanks for a photograph album prepared by the White House and presented to her following
her state visit to Washington, D.C. in May 1991. Press releases announcing the nomination of Seitz as
Assistant Secretary of State are present as well as one written by Seitz explaining Presidential Directive
90-11. The talking points outlined President Bush's comments during the photo opportunity with
Ambassador Seitz and his family and the schedule proposal gives the details of the meeting.

The George Bush Presidential Staff and Office Files contain fax cover sheets, press releases, routine
government forms, questionnaires, reports, memos, letters and a schedule proposal. The fax cover
sheets transmitted questionnaires and financial disclosure reports related to Seitz's nomination as
ambassador. The press releases announced Seitz's appointment as Assistant Secretary of State, listed
nominations sent to the Senate which included Seitz's nomination as ambassador, and described his
governmental service prior to his nomination. The governmental forms are the same routine ones which
are found in the WHORM Subject Files. Also present are questionnaires and reports pertinent to the
background investigation related to Seitz's nomination and include various types of personal information,
federal campaign contributions, summaries of governmental service, and trust account statements.
There are numerous memos present including the actual memo sent to the Senate Foreign Relations
Committee, the personnel selections, announcements, and agreement updates. The memos also
transmit Seitz's financial files, disclosure reports, and requests for clearances. A recusal letter written by
Seitz ensures that he will not officially participate in any matter involving or having a direct and
predictable effect on a company or its affiliates in which he or his family has a financial interest while he
serves as ambassador. The other letters in the collection attest to his credence and responsibility.
Lastly, a schedule proposal is included which outlined a meeting and photo opportunity for the
ambassador and his family with President and Mrs. Bush prior to the Seitzs' departure for London.

The Dan Quayle Vice Presidential Staff and Office Files contain memos, a letter, press releases, a
message, and a newspaper clipping. The memos include a meeting request and proposed schedule for a
meeting between Ambassador Seitz and Vice President Quayle before Seitz's departure for his post in
London. The letter transmitted a signed photograph to Ambassador Seitz taken during his meeting with
the vice president. The press releases announced Seitz's appointment as Assistant Secretary of State.
Seitz's nomination as ambassador is the subject of the Associated Press message and the Washington
Post newspaper clipping.
System of Arrangement

Records that are responsive to this FOIA request were found in four collection areas—Bush Presidential Records: Alphabetical Files, Bush Presidential Records: WHORM Subject Files, Bush Presidential Records: Staff and Office Files, and Quayle Vice Presidential Records: Staff and Office Files. As policy, WHORM Alphabetical Files, WHORM Subject Files, and WHORM Name Files are processed at the document level; whereas, Staff and Office Files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area.

The WHORM Subject File compiled by the White House Office of Records Management is comprised of a series of documents assigned a letter/number combination and filed in a subject category. A complete listing of the subject categories including a detailed description of each category is available in our research room and on our website at http://bushlibrary.tamu.edu/research/find/whorm/whorm.html. Please note that a single asterisk "*" indicates that the category is entirely processed and open.

The following is a list of documents and folders processed in response to FOIA 2010-0624-F.

**Bush Presidential Records: WHORM Alphabetical Files**

**Name**
Seitz, Raymond George Hade

**Bush Presidential Records: WHORM Subject Files**

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Bush Presidential Records: Staff and Office Files

Counsels Office
  Appointment Files
  Ambassador of the United Kingdom of Great Britain and Northern Ireland Raymond Seitz
  Department of State [OA/ID 20150]
  Assistant Secretary for European and Canadian Affairs Raymond George Hardenberg
  Seitz State [OA/ID 20150]

Office of Personnel
  Katja Bullock Files—Appointment Files
  Seitz, Raymond George Hardenburgh – Asst. Sec. (Eur. & Canadian Affs.) DOS
  [Department of State] [OA/ID 07220]

National Security Council
  NSC Confidential Files
    Document Number: 9109408
    Document Number: 9203352

  NSC Numbered Files
    Document Number: 8908633
    Document Number: 9001870
    Document Number: 9103092

  NSC PA Files
    Document Number: 9008645
    Document Number: 9009525
    Document Number: 9107910
    Document Number: 9200597

  NSC PRS Files
    Document Number: 9207528
    Document Number: 9207763

  NSC PRS Limited Access Chron File
    Document Number: 9004235

Quayle Vice Presidential Records: Staff and Office Files

National Security Affairs Office
  Meetings Files
    5/1/91 VP Meetings – Meeting with Ambassador Raymond Seitz [OA/ID 27022]

Last modified: 8/13/2010