



## George Bush Presidential Library

1000 George Bush Drive West  
College Station, TX 77845  
phone: (979) 691-4041  
fax: (979) 691-4030  
<http://bushlibrary.tamu.edu>  
[library.bush@nara.gov](mailto:library.bush@nara.gov)

### Inventory for FOIA Request 2010-0624-F

## Raymond G. H. Seitz, Ambassador to the Court of St. James

#### **Extent**

39 folders

#### **Access**

Collection is open to all researchers. Access to Bush Presidential Records, Bush Vice Presidential Records, and Quayle Vice Presidential Records is governed by the Freedom of Information Act (FOIA)(5 USC 552 as amended) and the Presidential Records Act (PRA)(44 USC 22) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

#### **Copyright**

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

#### **Provenance**

Official records of George Bush's presidency and vice presidency and Dan Quayle's vice presidency are housed at the George Bush Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

#### **Processed By**

Staff Archivists, August 2010. Previously restricted materials are added as they are released.

#### **Scope and Content**

The materials in FOIA 2010-0624-F are a selective, not necessarily all inclusive, body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related materials.

FOIA 2010-0624-F contains materials related to Raymond George Hardenbergh Seitz, who was sworn in as Ambassador to the United Kingdom on May 1, 1991. This post was also referred to the Court of St. James. Seitz, a career Foreign Service officer since 1966, served in numerous overseas posts in Canada,

Kenya, the Seychelles, Zaire and London. In addition to the overseas posts, Ambassador Seitz served as Deputy Executive Secretary and as Senior Deputy Assistant Secretary for Public Affairs at the State Department in Washington, D.C. He was the Assistant Secretary for European and Canadian Affairs up to his appointment as Ambassador. Material in this collection consists of copies of photographs, routine government forms, drafts and letters, memos, a cable, press releases, schedules, fax cover sheets, forms, questionnaires, reports, a message, and a newspaper clipping.

The George Bush Presidential Alphabetical Files contain copies of several photographs taken during a photo opportunity for Ambassador Raymond Seitz and his family during a meeting with President and Mrs. Bush.

The George Bush Presidential WHORM Subject Files contain routine government forms such as a White House Correspondence Tracking Worksheet and National Security Council Profile Cover Sheets, Action Data Summary Reports, and routing slips. These forms track and summarize actions taken on correspondence sent to and from the White House. There are drafts and letters present between Ambassador Seitz and President Bush discussing several visitors to London and Prime Minister John Major's re-election. There is also an exchange between Ambassador Seitz and Susan Porter Rose, Mrs. Bush's Chief of Staff, regarding a request for a book quote. Several memos are present which primarily address topics such as personnel announcements for various government postings – including Seitz as Assistant Secretary of State and Ambassador to Great Britain, a photo opportunity for Ambassador Seitz and his family with President and Mrs. Bush, and Presidential Determination 90-11 which outlined Czechoslovakia's eligibility for U.S. Import-Export Bank programs. Seitz sent a cable conveying Queen Elizabeth's thanks for a photograph album prepared by the White House and presented to her following her state visit to Washington, D.C. in May 1991. Press releases announcing the nomination of Seitz as Assistant Secretary of State are present as well as one written by Seitz explaining Presidential Directive 90-11. The talking points outlined President Bush's comments during the photo opportunity with Ambassador Seitz and his family and the schedule proposal gives the details of the meeting.

The George Bush Presidential Staff and Office Files contain fax cover sheets, press releases, routine government forms, questionnaires, reports, memos, letters and a schedule proposal. The fax cover sheets transmitted questionnaires and financial disclosure reports related to Seitz's nomination as ambassador. The press releases announced Seitz's appointment as Assistant Secretary of State, listed nominations sent to the Senate which included Seitz's nomination as ambassador, and described his governmental service prior to his nomination. The governmental forms are the same routine ones which are found in the WHORM Subject Files. Also present are questionnaires and reports pertinent to the background investigation related to Seitz's nomination and include various types of personal information, federal campaign contributions, summaries of governmental service, and trust account statements. There are numerous memos present including the actual memo sent to the Senate Foreign Relations Committee, the personnel selections, announcements, and agreement updates. The memos also transmit Seitz's financial files, disclosure reports, and requests for clearances. A recusal letter written by Seitz ensures that he will not officially participate in any matter involving or having a direct and predictable effect on a company or its affiliates in which he or his family has a financial interest while he serves as ambassador. The other letters in the collection attest to his credence and responsibility. Lastly, a schedule proposal is included which outlined a meeting and photo opportunity for the ambassador and his family with President and Mrs. Bush prior to the Seitzs' departure for London.

The Dan Quayle Vice Presidential Staff and Office Files contain memos, a letter, press releases, a message, and a newspaper clipping. The memos include a meeting request and proposed schedule for a meeting between Ambassador Seitz and Vice President Quayle before Seitz's departure for his post in London. The letter transmitted a signed photograph to Ambassador Seitz taken during his meeting with the vice president. The press releases announced Seitz's appointment as Assistant Secretary of State. Seitz's nomination as ambassador is the subject of the Associated Press message and the Washington Post newspaper clipping.

### **System of Arrangement**

Records that are responsive to this FOIA request were found in four collection areas—Bush Presidential Records: Alphabetical Files, Bush Presidential Records: WHORM Subject Files, Bush Presidential Records: Staff and Office Files, and Quayle Vice Presidential Records: Staff and Office Files. As policy, WHORM Alphabetical Files, WHORM Subject Files, and WHORM Name Files are processed at the document level; whereas, Staff and Office Files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area.

The WHORM Subject File compiled by the White House Office of Records Management is comprised of a series of documents assigned a letter/number combination and filed in a subject category. A complete listing of the subject categories including a detailed description of each category is available in our research room and on our website at <http://bushlibrary.tamu.edu/research/find/whorm/whorm.html>. Please note that a single asterisk "\*" indicates that the category is entirely processed and open.

The following is a list of documents and folders processed in response to FOIA 2010-0624-F.

### **Bush Presidential Records: WHORM Alphabetical Files**

#### **Name**

Seitz, Raymond George Hade

### **Bush Presidential Records: WHORM Subject Files**

<b>Category</b>	<b>Case Number</b>
CO167	Scanned: Case Numbers 305168, 313718, 324829
FG001-06	Scanned: Case Number 289763
FG011	Scanned: Case Number 069032SS
FO002	Scanned: Case Numbers 217461SS, 252555
FO002	C.F.: Case Number 222791SS
FO002-01	Scanned: Case Numbers 221447, 306771
FO003-02	C.F.: Case Number 115295SS
FO006-06	Scanned: Case Number 156560
FO008	Scanned: Case Number 312294
GI003	Scanned: Case Number 256794
ND016*	Scanned: Case Number 274797
NR007-01	Unscanned: Case Number 046414
PP005-01	Scanned: Case Numbers 238018, 255270, 314752
PP010	Scanned: Case Number 310219

SP290-18\* C.F.: Case Number 114682SS

TR117-03 Scanned: Case Number 273018

### **Bush Presidential Records: Staff and Office Files**

#### Counsels Office

##### Appointment Files

Ambassador of the United Kingdom of Great Britain and Northern Ireland Raymond Seitz  
Department of State [OA/ID 20150]

Assistant Secretary for European and Canadian Affairs Raymond George Hardenberg  
Seitz State [OA/ID 20150]

#### Office of Personnel

##### Katja Bullock Files—Appointment Files

Seitz, Raymond George Hardenburgh – Asst. Sec. (Eur. & Canadian Affs.) DOS  
[Department of State] [OA/ID 07220]

#### National Security Council

##### NSC Confidential Files

Document Number: 9109408

Document Number: 9203352

##### NSC Numbered Files

Document Number: 8908633

Document Number: 9001870

Document Number: 9103092

##### NSC PA Files

Document Number: 9008645

Document Number: 9009525

Document Number: 9107910

Document Number: 9200597

##### NSC PRS Files

Document Number: 9207528

Document Number: 9207763

##### NSC PRS Limited Access Chron File

Document Number: 9004235

### **Quayle Vice Presidential Records: Staff and Office Files**

#### National Security Affairs Office

##### Meetings Files

5/1/91 VP Meetings – Meeting with Ambassador Raymond Seitz [OA/ID 27022]

**Last modified:** 8/13/2010