



George Bush Presidential Library

1000 George Bush Drive West
College Station, TX 77845
phone: (979) 691-4041
fax: (979) 691-4030
<http://bushlibrary.tamu.edu>
library.bush@nara.gov

Inventory for FOIA Request 2008-0063-F

Records on Sherwin T.S. Chan

Extent

9 folders

Access

Collection is open to all researchers. Access to Bush Presidential Records and Bush Vice Presidential Records is governed by the Freedom of Information Act (FOIA)(5 USC 552 as amended) and the Presidential Records Act (PRA)(44 USC 22) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

Copyright

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

Provenance

Official records of George Bush's presidency and vice presidency are housed at the George Bush Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processed By

Staff Archivists, November 2007. Previously restricted materials are added as they are released.

Scope and Content

The materials in FOIA 2008-0063-F are a selective, not necessarily all inclusive, body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related materials.

FOIA 2008-0063-F contains tracking sheets, recommendation routing tickets, letters of correspondence, event invitation letter and correspondence, and a photocopy of an autographed photo by President and Mrs. Bush. The tracking sheets serve the purpose routing recommendation routing tickets and letters of correspondence to appropriate White House Office staff members primarily in the Office of Personnel.

Accompanying these tracking sheets and recommendation tickets are numerous recommendation letters from a variety of Congressmen, Senators, and Interest Groups on behalf of Sherwin T. S. Chan and request the Bush Administration's consideration for Mr. Chan's appointment to a variety of positions within the administration, such as Chairman of the Federal Maritime Commission and Commissioner of the United States Commission on Civil Rights. Photocopies of response letters of thanks from the Office of Personnel to those who sent letters in support of Mr. Chan accompany these records as well. In addition, there are letters of correspondence in relation to Mr. Chan inviting Vice President Bush to a variety of events. The photocopied autographed photo is of President and Mrs. Bush along with Mr. Chan and his wife offering the Chan's their best wishes.

System of Arrangement

Records that are responsive to this FOIA request were found in six collection areas—Bush Presidential Records: WHORM Alphabetical Files; Bush Presidential Records: WHORM Subject Files; Bush Presidential Records: Staff and Office Files; Bush Vice Presidential Records: VP Name Files; Bush Vice Presidential Records: VP Subject Files; and Bush Vice Presidential Records: Staff and Office Files. As policy, WHORM Subject and WHORM Alphabetical Files are processed at the document level; whereas, Staff and Office Files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area.

The WHORM Subject File compiled by the White House Office of Records Management is comprised of a series of documents assigned a letter/number combination and filed in a subject category. A complete listing of the subject categories including a detailed description of each category is available in our research room and on our website at <http://bushlibrary.tamu.edu/research/find/whorm/whorm.html>.

Please note that a single asterisk "*" indicates that the category is entirely processed and open.

The following is a list of documents and folders processed in response to FOIA 2008-0063-F.

Bush Presidential Records: WHORM Alphabetical Files

Name

Chan, Sherwin T.S.

Bush Presidential Records: WHORM Subject Files

Category	Case Number
FG013	Scanned: Case Number 018980
FG093*	Unscanned: Case Numbers 034645, 088018, 088486, 089663
FG137	Unscanned: Case Number 042580
PE002	Scanned: Case Numbers 016217, 019144

Bush Presidential Records: Staff and Office Files

Personnel, White House Office of
Presidential Appointment Files—Priority Resume Files
Chan, Sherwin T.S. [OA/ID 07012]

Bush Vice Presidential Records: Vice President George Bush, Office of—VP Name Files

Name

Chan, Sherwin T.S.

Bush Vice Presidential Records: Vice President George Bush, Office of—Subject Files

Category	Case Number
FG093	586039VP
VI088	556337VP

Bush Vice Presidential Records: Staff and Office Files

Operations, Administration, and Staff Secretary, Office of
Thomas J. Collamore Files—Personnel Files
Chan, Sherwin T.S. [OA/ID 14413]

Last modified: 11/29/2007