



George Bush Presidential Library

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Inventory for FOIA Request 2007-0754-F

Records on George Bush Vice Presidential Advance Office Manuals:

Extent

7 folders, approximately 441 pages

Access

Collection is open to all researchers. Access to Bush Presidential Records, Bush Vice Presidential Records, and Quayle Vice Presidential Records is governed by the Freedom of Information Act (FOIA)(5 USC 552 as amended) and the Presidential Records Act (PRA)(44 USC 22) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

Copyright

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

Provenance

Official records of George Bush's presidency and vice presidency are housed at the George Bush Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processed By

Staff Archivists, August 2007. Previously restricted materials are added as they are released.

Related Collections

Related material may be found in FOIA request 2007-0753-F entitled "Presidential Advance Office Manuals."

Scope and Content

The materials in FOIA 2007-0754-F are a selective, not necessarily all inclusive, body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related materials.

FOIA 2007-0754-F contains materials from the George Bush Vice Presidential Advance Office.

The Staff and Office Files contain materials used for the Advance Office Seminar and memoranda from David Ryder regarding the final draft of the Vice Presidential Advance Manual, budget information for the Advance Office Seminar, and distribution lists for the Advance Office Manual.

System of Arrangement

Records that are responsive to this FOIA request were found in one collection area—Bush Vice Presidential Records: Staff and Office Files. Staff and Office Files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area.

The following is a list of documents and folders processed in response to FOIA 2007-0754-F.

Bush Vice Presidential Records: Staff and Office Files

Advance Office

- John Keller Files—Trip Files, Domestic
 - VIP Trip Manual—[August 1983] [OA/ID 14542]

Advance Office

- David J. Ryder Files—Subject and Correspondence File
 - [Advance Office Seminar Materials]: Advance Manual of the VP of the USA [1] [OA/ID 14588]
 - [Advance Office Seminar Materials]: Advance Manual of the VP of the USA [2] [OA/ID 14588]
 - [Advance Office Seminar Materials]: Advance Manual of the VP of the USA [3] [OA/ID 14588]
 - [Advance Office Seminar Materials]: Advance Manual of the VP of the USA [4] [OA/ID 14588]
 - [Advance Office Seminar Materials]: Advance Manual of the VP Poster [OA/ID 14588]
 - [Advance Office Seminar Materials]: Advance Manual [OA/ID 14588]

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