



George Bush Presidential Library

1000 George Bush Drive West
College Station, TX 77845
phone: (979) 691-4041
fax: (979) 691-4030
<http://bushlibrary.tamu.edu>
library.bush@nara.gov

Inventory for FOIA Request 1999-0734-F

Records on Will Gunn Associate Director for Cabinet Liaison, Office of Cabinet Affairs

Extent

5 folders

Access

Collection is open to all researchers. Access to Bush Presidential Records, Bush Vice Presidential Records, and Quayle Vice Presidential Records is governed by the Freedom of Information Act (FOIA)(5 USC 552 as amended) and the Presidential Records Act (PRA)(44 USC 22) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

Copyright

Documents in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

Provenance

Official records of George Bush's presidency and vice presidency are housed at the George Bush Presidential Library and administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processed By

Staff Archivists, December 1999. Previously restricted materials are added as they are released.

Scope and Content

The materials in FOIA 1999-0734-F are a selective, not necessarily all inclusive, body of documents responsive to the topic of the FOIA. Researchers should consult the archivist about related materials.

FOIA 1999-0734-F contains materials related to Will Gunn, Associate Director for Cabinet Liaison in the Office of Cabinet Affairs, in relation to the Federal Emergency Management Agency (FEMA). Documents

include letters, memoranda, reports, and printed material providing information about rules and procedures for dealing with disaster declaration requests and disaster relief programs. Letters from members of Congress and state governors request emergency aid, and memoranda outline the internal policies for dealing with these requests, as well as problems with disaster relief mechanisms. Reports document hazard reduction plans as well as tropical storm and hurricane activity. Printed materials include pamphlets and brochures about FEMA and its role in assisting governments and individuals in the wake of disasters.

System of Arrangement

Records that are responsive to this FOIA request were found in one collection area—Bush Presidential Records: Staff and Office Files. As policy, WHORM Alphabetical Files and WHORM Subject Files are processed at the document level. Staff and Office Files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area.

The WHORM Subject File compiled by the White House Office of Records Management is comprised of a series of documents assigned a letter/number combination and filed in a subject category. A complete listing of the subject categories including a detailed description of each category is available in our research room and on our website at <http://bushlibrary.tamu.edu/research/find/whorm/whorm.html>.

Please note that a single asterisk "*" indicates that the category is entirely processed and open.

The following is a list of documents and folders processed in response to FOIA 1999-0734-F.

Bush Presidential Records: Staff and Office Files

Office of Cabinet Affairs

Will Gunn Files

FEMA: General (1) [OA/ID 03922]

FEMA: General (2) [OA/ID 03922] [1]

FEMA: General (2) [OA/ID 03922] [2]

FEMA: Chronological [OA/ID 03923]

Fema: Correspondence [OA/ID 03923]

Last modified: 07/15/2008